

## **REGISTRATION PROCESS FOR A MASTER'S OR POSTGRADUATE DEGREE**

### **Students with no university qualifications**

The Coordination department of a Master's or Postgraduate degree may authorise access for students with no university qualifications who are able to access the course by demonstrating professional experience in the relevant field of study, or who due to personal interest or other reasons have the minimum knowledge to follow the programme.

If you are in this situation and you are admitted to the programme, once you have completed and passed the course, you will be given a **Certificate of Specialisation**.

### **STEP 1: ADMISSION**

Please attach the following documents to the registration form in PDF or JPG format\*:

1. Copy of a current identity document.
2. Curriculum vitae.
3. Book or Portfolio of projects (in PDF format and no larger than 4MB, or a link to the book).

\* **The total size of the attachments must not exceed 10MB.**

After we confirm that we have received your documents, we will inform you via email of the result of your admission request within approximately 15 days.

### **STEP 2: REGISTRATION**

If you are accepted, you will need to pay the registration fees and send a copy of the proof of payment to **secretaria@baued.es** in order to start the registration process. We will then make your registration official and send you an email including a copy of your registration document within a few days.

Students from countries outside of the European Union will also be provided with an admission letter which is required for obtaining a student visa.

#### **Note about insurance:**

Registration on a master's or postgraduate degree includes compulsory insurance covering accidents and third-party liabilities, which is included in the total cost of the registration fee. This insurance does not include assistance when traveling or medical coverage.